

Job Title: Production Labor

Department: G-Floor Production

Reports to: Plant Manager

Job Type: Full Time

Position Summary:

This position is responsible for basic tasks relating to the manufacture, packaging, and shipment of G-Floor product.

Primary Responsibilities:

Major areas of responsibility include:

- Stocking G-Floor finished goods
- Pulling G-Floor finished goods for shipment
- Preparing finished goods for shipment

Specific Responsibilities of the Job

- Stocking G-Floor finished goods as they come off the extrusion lines. Product may be palletized, stored on trailers, or rolled flat on the plant floor.
- Pulling G-Floor finished goods stock for shipment based on written work orders. This process requires the ability to identify the required product, verify quality and dimensions and prepare for packaging based on the specific job specifications.
- Preparing finished goods for shipment including rolling, labeling, and packaging based on written work orders. This job is responsible for final QC check as to pattern, color dimension and packaging.

Required Knowledge, Skills, and Abilities

These requirements are representative, but not all-inclusive, of the knowledge, skill, and ability required to perform this job.

Job Requirements:

- Basic knowledge of our Products – Color, Pattern, Size, Thickness
- Ability to read and use a tape measure
- Basic understanding of English, reading & writing skills to allow for accurate completion of work orders and job-related documentation.
- Basic math skills – Quantities, Dimensions, Addition and Subtraction
- Ability to follow written and verbal job instructions

Education and Experience:

- High School Diploma or GED preferred
- Years of experience: N/A

Requirements:

Physical Demands

These physical demands are representative of the physical requirements necessary for an employee to successfully perform the essential functions of the job.

While performing the responsibilities of the job, the employee is often required to lift up to 75 pounds. If needed, mechanical lifts are available to assist with heavy lifts. The employee is often required to stand and use their hands and fingers, to roll mats. The employee is often required to walk, reach with arms and hands, and to stoop, kneel, crouch or crawl. Vision abilities required by this job include close vision.

Work Environment

While performing the duties of this job, the employee is often exposed to moving mechanical parts and vehicles. The noise level in the work environment is usually moderate to loud. Temperature on the production floor can fluctuate in the winter and summer months.

Benefits Offered

- Medical, Dental, Vision, Voluntary benefits
- Employer Paid Group Life, Long Term Disability
- PTO
- 401k